



CITY OF TORRINGTON
SEALED BID REQUEST

ADDENDA #1 – TO CORRECT BID PERIOD. BID TO COVER THE PERIOD OF AUG. 15, 2005 TO JUNE 30 2006

BID # FUL-333-080405 - No. 2 FUEL OIL

Date of bid opening: Aug. 4, 2005 Time: 12:00 P.M. Location: Room 109A, City Hall

Dated in Torrington: July 25, 2005

Purchasing Agent _____
Charlene R. Antonelli

Item	Description	Price per gallon	NORA/gallon	Est. Total Annual Cost
Approx. gallons, 179,600 (+/- 5%)	#2 FUEL OIL PER ATTACHED SPECIFICATIONS			

Acknowledged By: _____
(Print)

Signature

Name of Company

Date:

Return signed Addenda with Bid Proposal

**Bid # FUL-333-080405 No. 2 FUEL OIL BID
SPECIFICATIONS AND INSTRUCTIONS**

Number 2 Fuel Oil to be furnished to the schools and other buildings of the City of Torrington for the fiscal year beginning Aug. 15, 2005 and ending June 30, 2006.

TYPE OF OIL	APPROX. GAL SCHOOL	APPROX. GAL. CITY	APPROX. TOTAL
No. 2	139,000	57,600	179,600

1. Sulfur content of oils must comply with Federal and State of Conn. Environmental regulations. Contractor will comply with the provisions of the Conn. Fair Employment Practice laws.

2. A delivered firm fixed price per gallon must be quoted delivered to various schools and city buildings. The City is exempt from all state and federal sales taxes. The above quantities are estimates, the city may use more or less fuel.

Alternative bids will be considered if they accompany the firm fixed price bid and are clearly marked as alternate bids.

3. Details as to the storage capacity of fuel tanks for all city buildings are attached. While every effort has been made to include all locations, the city reserves the right to add/delete locations. All deliveries will be made with metered invoices and signed by an employee of the Board of Education or the City of Torrington. #2 Fuel Oil that is delivered without a signed delivery receipt is the responsibility of the supplier and will not be paid by the City.

4. While the bid is written for a total quantity of # 2 Fuel Oil and the anticipated allocations for each building are included with the specifications, the City and the Board of Education reserve the right to redistribute the allocations as needed during the term of the bid until total supply of #2 fuel oil is consumed

4. The bidder must have facilities and equipment to deliver the fuel oil in quantities required as designated by the Board of Education and the City of Torrington.

5. Bidders must submit delivered firm fixed price bids.

6. All locations are to be on "automatic" fill. The selected supplier must not allow oil tanks to run so low that furnaces shut down. In the event a furnace shuts down due to low or no oil, the supplier will pay a restart fee of \$250.00 plus all expenses incurred by the City of Torrington or Board of Education to obtain heat in said location.

7. Certificates of Insurance will be provided by the successful bidder to include the City of Torrington and Torrington Board of Education as the additional insured, minimum limits of liability as per attached "Instructions to Bidders." Truck, automobile and operations including products and completed operations and workmen's compensation - statutory limits apply. Copies of Insurance certificates **must** be supplied to the Purchasing Agent within 10 days of award of bid.

8. Failure to abide by the above specifications and the attached "instructions to bidders" is sufficient justification for cancellation of the contract.

9. Prices quoted shall include any applicable taxes or fees in the bid price. The City is exempt from federal, state & local sales tax.

10. The attached list of locations and tanks size is a part of this specification.

The City of Torrington reserves the right to reject any or all bids, or any part thereof, to waive technicalities and to award the contract as will best serve the public interest.